



File For Funds

Florida International University • Biscayne Bay Campus
A&S Business Office WUC 141
Phone: (305) 919-5223 • Fax: (305) 919-5771
MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE

Office Use Only

Req: _____
PO: _____
Rcpt: _____
Vchr: _____
Pd: _____

<p>Amount Requested \$ _____</p> <p>Event Date ____ -- ____ -- ____ Mon Day Year</p> <p>Date Funds are Needed ____ -- ____ -- ____ Mon Day Year</p> <p>Start Time <input type="checkbox"/> AM ____ : ____ <input type="checkbox"/> PM</p> <p>End Time <input type="checkbox"/> AM ____ : ____ <input type="checkbox"/> PM</p> <p>Event Location _____</p>	<p><u>Vendor Information</u></p> <p>Name: _____</p> <p>FIU Vendor #: _____ Address: _____</p> <p>Sebastian</p> <p>Phone: _____ Fax: _____</p> <hr/> <p>Department Code: <u>1543140008</u></p> <p>Line Item: _____</p> <hr/> <p><u>Organization/Department Information</u></p> <p>Organization/Dept. Name: <u>PANTHER POWER</u></p> <p>Requestor's Name: <u>Ivy Siegel</u></p> <p>Position in organization: <u>Assistant Director</u></p> <p>Address or Rm. #: <u>WUC 141</u></p> <p>Phone: <u>6-5823</u> Email: <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p>		
<p>Please explain how the money will be used:</p> 			
<p><u>Club/Organization Signatures</u></p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; border-right: 1px solid black; padding: 5px;"> <p>(Person requesting funds) Organization Representative: _____ Date: _____</p> <p>Requestor _____ Date: _____</p> <p>Panther Power Treasurer _____ Date: _____</p> <p>Panther Power Advisor _____ Date: _____</p> </td> <td style="width:50%; padding: 5px;"> <p><u>CL ACCOUNTING – DATE STAMP:</u></p> </td> </tr> </table>		<p>(Person requesting funds) Organization Representative: _____ Date: _____</p> <p>Requestor _____ Date: _____</p> <p>Panther Power Treasurer _____ Date: _____</p> <p>Panther Power Advisor _____ Date: _____</p>	<p><u>CL ACCOUNTING – DATE STAMP:</u></p>
<p>(Person requesting funds) Organization Representative: _____ Date: _____</p> <p>Requestor _____ Date: _____</p> <p>Panther Power Treasurer _____ Date: _____</p> <p>Panther Power Advisor _____ Date: _____</p>	<p><u>CL ACCOUNTING – DATE STAMP:</u></p> 		